International Students Coordinator

Title: International Students Coordinator

Reports To: Director of Campaigns of Advocacy

Scope: Out of Scope

Hours: Full Time

Wage: $20.31 an hour

Length: In scope

Summary

The International Students Coordinator is a position approved for creation by the Annual General Meeting of the University of Regina Students’ Union. The International Students Coordinator is responsible for URSU’s international student outreach efforts. The International Students Coordinator holds monthly International Students Caucus meetings in collaboration with the International Students Caucus Chairperson.

The International Students Coordinator acts a resource person for international students organizing on various issues as developed by international students.

Job Duties

● Develops and supports advocacy and political action goals of URSU related to international students

● Organizes campaigns, events and orientation related issues for international students

● Makes recommendations regarding support for international students

● Works with the Advocacy Department to more effectively outreach to International students

● Develops and implements social media content and materials for URSU

● Responsible for other duties as assigned as time permits

Qualifications

· A certificate, diploma, or degree in a related field is an asset

· Experience in a student union is required

· Experience with the lived experiences of international students an asset

· Demonstrated ability to take initiative, be motivated and work independently or as part of a team

**Work Conditions**

● The successful candidate will work in an office environment in front of a computer.

● In some cases, the candidate may be able to work from home, with some work from home expenses reimbursed by the employer.