



## Executive/Director Report

Exec/Director Name:	Ziyang Li
Title:	VP Student Affairs
Date Submitted:	Dec 21, 2021

### Activities since last meeting:

- Organized event logistics meeting with Food Security Coordinator, VP Ex, Event Coordinator and Marketing Manager
- Working on the further logistics for the large fundraising event in the end of February
- Dealt with student cases
- Designed the first draft of Academic Textbook and Supplies Grant Policies
- Completed the first draft of Executive Tuition Reimbursement Policy and ready to submit to board
- Transition the work to new student advocate
- Connect with new regular donor of community fridge
- Drafted the Case for Support and Stewardship Letter for donor relations building
- Finalizing the sponsorship, stewardship package
- Working on student inquiries with student advocate
- Work with governance committee with new policies
- Work on governance reform with policy analyst

### Issues of concern/for discussion:

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Upcoming events/meetings

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